



Australian Government

Department of the Environment, Water, Heritage and the Arts

National Collecting Institutions Touring and Outreach (NCITO) Program Final Tour Report

ANSWER ALL QUESTIONS

GENERAL INFORMATION

In the Funding Agreement you signed with us, you agreed to complete and return this Final Tour Report within 60 Business Days of the end of each separate Tour undertaken using NCITO program Funding. You should attach additional information where relevant.

You must have this Final Tour Report certified by the person who signed the Funding Agreement or a person currently occupying that position and authorised to legally bind your organisation.

A separate template must be completed for each exhibition/project.

- Please use black font to complete this template.
- Please note that bringing international works to Australia or taking works from your organisation overseas is defined as a Tour for the purposes of this Report.

ORGANISATION INFORMATION

Name:

Postal Address:

State:

Postcode:

Tour Title:

Contact person and details:

Name:

Position:

Phone:

Fax:

Email:

1. REPORT AGAINST OBJECTIVES

Please outline how this Tour met each of the relevant Objectives for the NCITO program, as provided below.

The objectives of the NCITO program are to:

- a) increase overall levels of touring by National Collecting Institutions with particular emphasis on multiple venue tours;
- b) promote broad access to Australian cultural material through touring works from the collections of the National Collecting Institutions, with particular emphasis on providing access for audiences in regional areas;
- c) promote international awareness of Australia's cultural heritage through touring Australian cultural material from National Collecting Institutions overseas;
- d) expand Australian appreciation of international cultural material through enabling National Collecting Institutions to bring works from international collections for exhibition or touring within Australia; and
- e) encourage partnerships and collaboration between the National Collecting Institutions and also with other institutions (archives, galleries, libraries and museums) across the collections sector, particularly in regional areas.

2. SUMMARY OF BENEFITS

- a) What were the benefits to your institution of undertaking this Tour?
- b) How did it improve and build on your organisation's existing touring program?
- c) Could your Tour have been improved?
- d) What do you think were the benefits to audiences?
- e) Please provide details of the exhibition objects toured if they varied from, or were not fully described in, the application form.
- f) Please provide details of all venues visited on the Tour if they varied from or were not fully detailed in, the application form.
- g) Please provide a breakdown of audience numbers from each venue.
- h) Were there any other collecting institutions partnering with this Tour? If so, briefly outline the contribution made by each of these organisations.
- i) Did any organisations assist with the Tour (other than as a partner)? If so, briefly outline the contribution made by each of those organisations:
- j) Did the Tour provide any opportunities for either formal or informal training between your organisation and other collecting institutions? If so, please provide details of the organisation and the training involved.
- k) Please provide a brief description of any public and/or education programs which were developed for the Tour.

3. OVERALL ASSESSMENT

- a) How would you rate the success of your completed Tour ? Please give reasons
- b) What was the overall audience response to the Tour? Please give basis for assessment (eg survey, visitors' book, venue feedback)
- c) If you were in a Partnership with any other organisations, how would you rate the level of cooperation between the organisations?
- d) Please provide any other comments about the Tour here.

CERTIFICATION

I certify that:

1. The information provided in this Final Tour Report:
 - gives an accurate account of the Tour;
 - is true and correct; and
 - is not misleading or deceptive in any way.
2. The Organisation conducted the Tour in accordance with the NCITO Program Guidelines and our Application.
3. I am authorised to sign this Final Tour Report on behalf of the Organisation specified on Page 1.

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Signature

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Print name

.....
Position/title

.....
Date