



Australian Government

Department of Infrastructure, Transport,
Regional Development and Communications
Office for the Arts

Protection of Cultural Objects on Loan Scheme Annual Report—2019–2020

2019–2020

Borrowing institutions approved under the Protection of Cultural Objects on Loan Act 2013 (the Act) are required to report annually by providing information on objects that have been or are proposed to be imported into Australia for temporary public exhibition and protected under Part 2 of the Act. Annual reports for the preceding financial year are due to the Minister for Communications, Cyber Safety and the Arts by 31 October each year, therefore reports should be submitted to the Department of Communications and the Arts by no later than **Tuesday 6 October 2020**.

Annual reports (including any attachments) should be submitted by email to the Program Officer: ProtectionofLoans@arts.gov.au.

1. Organisation details

Name of organisation

Street number and name:

Suburb / city:

State / territory:

Postcode:

Mailing address, if different from above:

2. Primary contact

Title, Name:

Position:

Phone:

Email:

3. Activity information

3.a Exhibition details

Object name/ Exhibition title _____

Dates of import and export or proposed date of export _____

Object listing attached (optional)

Yes

No

Venue	Exhibition/ display dates	Number of visitors (1 July 2019 to 30 June 2020)

3.b Partnership arrangements

Partner name (s)	Name of exhibition held with partner institution

3.c Provenance and due diligence

Did the lender provide sufficient provenance
documentation?

Yes

No

If the provenance documentation was
insufficient, what due diligence was undertaken?

3.d Consultation

Object name/ Exhibition title

Was consultation completed prior to import?

Yes
 No

If no, please explain why

Please provide a brief summary of consultation undertaken and its outcomes.

Eg. has consultation developed relationships between communities and overseas institutions? Has it improved relationships? Were any issues raised?

Supporting information attached

3.e Publication of information

Example statements:

The information regarding the objects on loan for the [name of exhibition] was published online from [date] to [date] for the prescribed minimum four week timeframe.

If applicable:

A hyperlink to information about the objects was also included on the website of [name of institution/venue] as the partnering institution and participating venues for the prescribed timeframe.

Copy of exhibition object list/descriptive information/screenshot of webpage link is attached

Yes
 No

Was the information published at least four weeks prior to importation into Australia?

Yes
 No

If no, what was the reason?

Was an exemption from publishing sought for any objects imported under the scheme?

Yes
 No

If so, please name the object(s)/ exhibition.

Date Department approved publication exemption

3.f Claim and enquiries

Claim / enquiry

- Yes
 No
 N/A (Not applicable)

If yes, please provide details below:

Claim was raised during (please tick):

- Consultation
 Publication
 Exhibition

Action taken (please advise if the Arts Division was notified and indicate if matter is ongoing)

4. Opt-out and extensions

Did you apply for any Opt-outs in the reporting period?

- Yes
 No
 N/A

If yes, please provide details

Please provide details of any object, group of objects or exhibition for which you opted-out.

Exhibition or object name

Details—reason for opting-out and date of notification to the Department

Were Opt-out notifications acknowledged by the Department?

- Yes
 No

Date:

Did you apply for any extensions to protection in the reporting period?

- Yes
 No
 N/A

If yes, please provide details of any applications for extension to protection beyond the two-year period. Why was an extension sought?

Date/s of request to the Department

Were Extension requests approved?

- Yes
 No

If no, please provide details:

5. Updates and reviews of policies and procedures

Changes made to
policies and
procedures:

Updated policies
and procedures
attached:

6. Updates on PCOL exhibitions reported previously

Venue	Exhibition/ display dates	Total number of visitors

Please provide details on any other matters related to past exhibitions that may not have been captured in previous Annual Reports, i.e. new claims, new community engagement/information about objects while on exhibition etc.

Details on any other
matters related to past
exhibitions that may not
have been captured in
previous Annual Reports:

7. Feedback

Feedback on matters in
relation to the operation
of the scheme:

8. Certification

Signature:

Printed name:

Position/title:

Date: