



# Cultural Gifts Program—valuer referee report

## Section 30-210 of the *Income Tax Assessment Act 1997*

### Completing this form

You can also download the form from [www.arts.gov.au/cgp](http://www.arts.gov.au/cgp) and complete it electronically. Alternately, you can complete the report in clear handwriting. If you are completing the form in handwriting and the space in any section is insufficient, please provide a separate attachment.

Ensure that ALL sections are completed.

Please ensure that you address all the assessment criteria thoroughly, however keep your responses concise and do not repeat information.

This Valuer Referee Report should be provided to the applicant and must be attached to the applicant's Application for Approval as a Valuer.

### What part does your referee report play in the applicant's assessment process?

Under section 30-210 of the *Income Tax Assessment Act 1997*, the Secretary may approve a person to be a valuer of a particular kind of property under the Program. Prior to doing so the Secretary must have regard to the individual's:

- qualifications, experience and knowledge in valuing that kind of property;
- knowledge of the current GST inclusive market value of that kind of property; and
- standing in the professional community.

The Secretariat will make an assessment of the valuer's application based on the above criteria and make a recommendation to the Secretary. Your referee report will form part of the assessment process. The Secretary will decide whether to approve the applicant for the purposes of the Program.

### How do we use the information you provide?

Any personal information you provide is used for the purpose of administering the Cultural Gifts Program. The information may be provided to the Minister for the Arts, the Australian Taxation Office, any other relevant party in the administration of the Program and as required by law.

Applicant name:

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Class of property to which this referee report relates:

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Referee name:

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Organisation referee works for:

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Referee telephone number:

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Referee email address:

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Are you providing this referee report as:

- a specialist staff member of the institution nominating the applicant?
- a referee from outside the nominating institution?

How long have you known the applicant and in what circumstances?

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What are your qualifications and experience relevant to the class(es) of property that the applicant has applied to value?

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Please provide details of your professional dealings with the applicant, particularly in relation to being able to express an opinion as to his or her ability to value classes of property to which this application relates.

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In your view, what qualifies the applicant to provide a valuation of property in EACH of the nominated class(es) of property?

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In your view, what specific experience does the applicant have in valuing property in EACH of the nominated class(es) of property?

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In your view how has the applicant demonstrated his or her ability to value property to provide an accurate and objective current market value of the property within EACH of the nominated classes of property?

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Please provide comments on your perception of how the applicant is regarded in the professional community, particularly in relation to the individual's ability to fulfil the obligations of an approved valuer under the Cultural Gifts Program.

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In your view, why is the applicant suitable to be approved as a valuer for this program?

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I certify that the information that I have provided is to the best of my knowledge true and that it is in no way misleading or deceptive.

Referee's signature:

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Date:

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