



Register of Cultural Organisations (ROCO)

Statistical return of donations

Period 1: January to June—due 21 July

Period 2: July to December—due 21 January

ROCO is established under subdivision 30-F of the *Income Tax Assessment Act 1997* (the Act). Subsection 30-300(7) of the Act requires an organisation on the ROCO to provide, at intervals of 6 months, statistical information about gifts made to the public fund during the last 6 months.

Details

Name of organisation:

Name of public fund:

Period:

- Period 1: 1 January to 30 June
 Period 2: 1 July to 31 December

For year ending (insert year):

Donations

For the purposes of division 30 of the Act, donations are gifts made voluntarily where the donor does not receive any material advantage or benefit in return. You are not required to provide the names of donors and their donation amounts. For more information on donations and types of gifts see 'Maintaining a public fund that meets gift fund requirements' in Chapter 2 of the ROCO Guide.

Individual donations

'Individual' donations are those from a private individual.

Donation type	Number of donations	Total Value (\$)
Monetary		
Property < \$5000		
Property > \$5000		



Corporate donations

'Corporate' donations include those from any size business or organisation. NB: A payment made by a business in exchange for promotional or advertising services is considered to be corporate sponsorship and does not qualify as a donation.

Donation type	Number of donations	Total Value (\$)
Monetary		
Property < \$5000		
Property > \$5000		

Charitable trusts or foundations

Donations from 'Charitable trusts or foundations' are only those from a charitable trust or foundation such as ancillary funds and philanthropic trusts.

Donation type	Number of donations	Total Value (\$)
Monetary		
Property < \$5000		
Property > \$5000		

Declaration by authorised officer

I declare that the information provided in this return is true and accurate.

Name:

Signature:

Position held:

Date:

This form is to be completed and returned (with supporting documentation where applicable) to:

Register of Cultural Organisations, Arts Division
 Department of Communications and the Arts
roco.mail@arts.gov.au (preferred)
 GPO Box 2154
 CANBERRA ACT 2601



Other changes that you should report

Please remember that you should update the Department about certain changes to your organisation and your organisation's use of its public fund. You may inform the Department of these changes at any time, including when you submit this form. These changes are detailed in chapter 6 of the ROCO Guide, and include:

- changes to the contact details and staff of your organisation
- changes to your governing documents
- changes to your public fund committee, including the identity and qualifications of the 'responsible people' administering the fund
- a change to your public fund bank account details
- the introduction of or changes to guidelines for grants, awards, scholarships and prizes for individuals and organisations
- the introduction of or changes to guidelines for financially supporting other individuals and organisations through direct partnership
- the introduction of or changes to guidelines for raising funds to create assets for other organisation, and
- changes to any agreement and the arrangements with another entity that owns or manages an asset to which donations to your public fund are to be applied.

