



# Export permit application

## *Protection of Movable Cultural Heritage Act 1986*

### Important notes for applicants

- Before completing the application form, we strongly recommend that you familiarise yourself with the purpose and operation of Australia's Protection of Movable Cultural Heritage legislation. Process information can be found on the Department of Communications and the Arts website—<http://arts.gov.au/movable/export>.
- All information provided in this application form is confidential.
- Complete and accurate information will allow your application to be processed as quickly as possible.
- If you have questions about how to complete this form, please contact the Cultural Property section at the Department of Communications and the Arts.
- The Australian Government's *Criminal Code Act 1995* applies to this application. There are severe penalties under for knowingly making false or misleading statements in the application.

### Supporting documentation

- You must provide clear photographs of the object(s). The object should be clearly visible and identifiable.
- Where the object has a serial, chassis or engine number, photos of this identification must be included. If the number is not accessible an alternative method of identification such as a pencil rubbing of the compliance plate is acceptable.
- Digital images are acceptable and can be emailed to the address below.
- A clear photocopy of a photograph of the object(s) published in a book or catalogue is acceptable.
- For natural science objects, a photo of the actual specimen or in the case of a collection, a representative sample must be included.
- For very large collections, a photo of the most significant object as well as a photo of a representative example of the collection must be included. Large collections may be inspected.
- Expert Examiners may request further information, including additional photographs, or access to view the object(s), in order to accurately assess the significance of the object.

### Where to lodge your application

Email address:  
[movable.heritage@arts.gov.au](mailto:movable.heritage@arts.gov.au)  
Signed and scanned applications are acceptable.

Postal address: Cultural Property Section  
Department of Communications and the Arts  
GPO Box 2154 Canberra ACT 2601

Call for assistance: Free call 1800 819 461

## Part A

# Application for a permit to export cultural heritage objects from Australia

### Applicant details

#### The owner of the object

Title:

First name:

Family name:

Address:

State:

Postcode:

Country:

Telephone: (bh)

Telephone: (ah)

Mobile:

Email:

#### Authorised agent of the owner (if the application is not made by the owner of the object)

Title:

First name:

Family name:

Address:

State:

Postcode:

Country:

Telephone: (bh)

Telephone: (ah)

Mobile:

Email:

## Description and history of object(s)

Complete this page for each object you wish to export. For large collections complete one page for the entire collection and attach a separate list identifying each significant item and its value.

In describing the object, give as complete a description as possible. For example:

- give the name of the painting, the year of completion, the artist, and the types of material used in the paintings creation—eg. ‘Churchyard at Shillingstone’, 1884, Tom Roberts, oil on canvas.
- ‘1910 Fowler 7hp, two speed, double crank, compound steam traction engine, works No. 12345’.

### Description of the object

What is it?

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When did it come to Australia? (if applicable)

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What size is it?

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What age is it?

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When and where was it made or found?

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Who made or found it?

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What is its current Australian market value in Australian dollars?

\$A

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Give details of any publications in which it has been listed or photographed (if applicable):

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### Photographic requirements

Refer to ‘Supporting documentation’ on page one under [Important notes for applicants](#).

## History and provenance of the object

Does it have any distinguishing marks or numbers? (For example, permanently fixed accession number, serial or consignment number, or engine number, indelible manufacturer's name, mark or model, engraved name, signature, visible damage and/or repair).

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Can you provide details of the history and provenance of the object? (Details of the provenance and who may have owned the object(s) before you or its association with a significant Australian person, place, activity, business or event, also helps). Providing detailed information will expedite the application process.

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Can you provide other information? (Include if known, its rarity, importance, or extent to which similar objects are already represented in Australian public collections)

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An expert examiner may ask you for more information later or ask to see the object(s) or collection.

### Permit history of object

Have you ever previously applied under this Act to export this particular object(s):

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Has an export permit for this object ever previously been applied for by anybody else?

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If you answered YES to either question above, was a permit granted?

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If you responded with:

No—application was withdrawn

please provide the date of withdrawal:

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If you responded with:

No—it was refused by the Minister

please provide the date it was refused by the Minister:

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If you responded with:

Yes—provide permit number below

please provide the permit number provided:

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If you wish to export the object permanently, go to [Part B](#).

If you wish to export the object temporarily, go to [Part C](#).

## Part B

Fill in this part if you wish to export the object(s) permanently

Why do you want to export the object(s)? Mark the relevant box then give details in the space below:

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Give details:

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When is the object(s) expected to leave Australia?

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Please sign and date this form on the last page at [Part D](#).

## Part C

Fill in this part if you wish to export the object(s) temporarily and then return it to Australia

Why do you want to export the object(s) temporarily? Mark the relevant box then give details in the space below:

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Give details:

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When is the object(s) expected to leave Australia?

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When is the object(s) expected to return to Australia?

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Note: If a temporary export permit is granted, you must inform the Cultural Property Section, Department of Communications and the Arts, when the object has been returned to Australia.

Please sign and date this form on the last page at [Part D](#).

## Part D

### Your statement

It is important for you to sign and date this form below.

Note: It is an offence under Chapter 2 of the *Commonwealth Criminal Code Act 1995* to knowingly make a false statement or provide a false document in relation to an application.

I understand and agree that:

- if an export permit is granted, that permit may be used only for the export of the object(s) or collection described on this application and/or its attachments
- where the permit is granted to export the object(s) or collection temporarily or with conditions, I undertake that all conditions will be met and/or the object(s) or collection will be returned to Australia within the time specified in the permit and that I will inform the Cultural Property Section of the Department of Communications and the Arts when it has been returned, and
- where a permit is refused, the details of the object(s) including photographs, and the reasons for denying export, will be entered into the Movable Cultural Heritage Prohibited Exports Register, published on the Department's website.

I declare that all information given in this application is correct.

Signed:

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Dated:

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