



Import Acquittal for Permits and Certificates of Exemption

July 2022

Guidance for Permit and Certificate holders

Important information

This document contains the form to submit an Import Acquittal for a Permit or Certificate of Exemption issued under the [Protection of Movable Cultural Heritage Act 1986](#) (the Act).

Please complete a separate acquittal form for each Permit or Certificate of Exemption that you have been issued.

Privacy and use of information

The Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the Department), which administers the Act, will use the information provided to progress and communicate with you about your acquittal. If you do not provide the information requested, the Department may not be able to process your acquittal.

The personal information you provide may be shared with the Minister for the Arts, persons holding or occupying a number of Senior Executive Service positions in the Department, and other Departmental officers who are involved in dealing with your acquittal.

The Department will not otherwise disclose your personal information to any third parties, other than where disclosure is permitted or required by law. Do not provide personal information of any third parties, for example the owner of the object/s, without their permission and understanding.

For further information about our privacy obligations (including in relation to how to access or correct personal information or make a complaint) and our contact details for privacy matters, please see the Department's [Privacy policy](#).

All other information provided in this acquittal form will be treated as confidential and will not be further disclosed except to the extent required in order to administer the Act or by law, a Minister or the Parliament.

False and misleading information

Giving of false or misleading information is a serious offence under the [Criminal Code Act 1995](#). Penalties may apply for the making of false or misleading statements in, or the giving of false information in connection with, your acquittal.

You should ensure that the information included in your acquittal and any documents you provide are complete and accurate to the best of your knowledge.

How to lodge your acquittal

We prefer acquittals to be submitted by email to movable.heritage@arts.gov.au; however you may also post your acquittal to us at GPO Box 2154, Canberra, ACT 2601.

For assistance please call 1800 819 461.

Import Acquittal form

Permit or Certificate holder details

Title:

First name:

Surname:

Organisation:

Address:

State:

Postcode:

Country:

Telephone:

Mobile:

Email: (see note below)

Note: The Department will correspond with you in relation to your Permit or Certificate via the email address included in this form, unless you indicate another preference.

Import details

Permit or Certificate reference number

PMC

Name of object(s)

The object(s) listed on this Permit or Certificate was imported to Australia on

Method of import

- Customs broker
 Freight forwarder / courier company
 Permit / Certificate of Exemption holder
 Other

If you ticked Other, please provide details

Port of export

Destination port in Australia

Your statement

I declare that all the information given in this acquittal is correct.

Signed:

Date:
