



Australian Government

Title Claim for Creator Public Lending Right (PLR) Educational Lending Right (ELR)

Office use only

Department of Communications and the Arts

Please use **BLOCK LETTERS** and read the instructions on page 2 before you complete this form.

1. Are you registered as a creator with the Lending Rights programs? **No** You must complete a **Creator's Registration form**. (Please refer to the instructions on page 2). **Yes**

Claimant number

2. **Book title**
A separate form must be used for each title

Your name or pseudonym as shown on the title page

3. **Publisher**
Name of publisher Did you self-publish this book? **Yes** **No**

Place of publication If yes, you should also submit a **Publisher Title Claim**

4. **What was your contribution to this title?** Author Editor Translator
Illustrator Compiler Other

5. **Details of ISBN's for this edition of the title**

ISBN	Book Form	Publication date
		
		
		

Book form means paperback, hardback, large print, etc.

6. Do you receive royalties from the sale of this title? **Yes** **No** **You are not eligible. Please refer to the instructions on page 2.**

7. What is your percentage entitlement to the royalties? % **Please refer to page 2.**

8. Are there any other creators who are entitled to royalties for this title? **No** Go to Question 9
Yes If yes, how many creators are there?

9. Have you ever claimed for another edition of this title? **No** Go to Question 10
Yes The Book Record Number (BRN) identifies your book in the Lending Rights programs. You will find this number on your most recent payment advice.

BRN If known Year of Publication

ISBN

10. Your details and declaration

Title Eg: Mr / Mrs / Ms.

Given name(s)

Family name

Address

Suburb

State Postcode

Phone

Mobile

By submitting this form, you are agreeing to the following statements:

I declare that the information I have supplied is true and correct.

I understand that making false and misleading statements in applications and the provision of false or misleading information constitute offences under **Sections 136.1, 137.1 and 137.2** of the **Criminal Code 1995**, and that these offences carry serious penalties.

I acknowledge that the Public Lending Right (PLR) Committee may at any time require me to provide information, documentation or verification of information.

I consent to the disclosure of information provided by this claim, and any other information provided for the purposes of this claim, to the PLR Committee for the purpose of making recommendations to the Minister for the Arts or his delegate concerning payments that may be made under PLR and/or ELR.

Email

Signature Date / / dd/mm/yyyy

**Public (PLR) and Educational Lending Rights (ELR)
Instructions for completing the Title Claim for Creator form**

How to register with Lending Rights?

- through [Lending Rights Online \(LRO\)](http://www.lendingrights.arts.gov.au/lendingrights/) available at www.lendingrights.arts.gov.au/lendingrights/; or
- by completing forms available from www.arts.gov.au/funding-and-support/lending-rights.

Question 1: If you have not registered with Lending Rights, you must complete a **Creator's Registration** form to accompany this form. You can download all our forms at www.arts.gov.au/funding-and-support/lending-rights.

Question 2: Provide the full title of your book. A separate 'Title Claim for Creator' form must be used for each title you are claiming.

Question 3: Provide the publisher's details.

Self-publishers only: If you have self-published your book, you will also need to register as a publisher and submit a 'Title Claim for Publisher' form for each title.

Question 4: Indicate your contribution for the book you are claiming. e.g. author, editor, illustrator etc.

Question 5: For each book form you are claiming, provide the ISBN. The reference to 'book form' means paperback, hardback, large print, etc. A standard ISBN is 13 digit, and is found on the imprint page inside your book.

Question 6: You may lodge a title claim if you are receiving on-going royalties from the sale of your book. However if you do not receive royalties, or have received an upfront payment to publish your book from the publisher you are not entitled to PLR or ELR.

Question 7: Provide details about the proportion of royalties you receive out of the total royalties your publisher pays to all creators for this book.

For example: If you are the sole creator of the book and your royalty is 5%, you should list your proportion of the percentage entitlement to royalties on your form as '100%'. Alternatively, if you and another creator each receive an equal royalty rate for a book you worked on together, list your percentage entitlement to royalties on your title claim form as '50%'.

Self-publishers who are sole creators should answer '100%' in response to this question. Self-publishers who are paying royalties to other creators should indicate their proportion of the royalty entitlement.

Question 9: Indicate whether you have claimed for another edition of this book title. Your most recent payment advice will include the Book Reference Number (BRN). If you do not know the BRN you should include the ISBN, if known.

Question 10: Complete your details and carefully read the declaration section of the form before signing it. You may be asked to provide documentary support for this title claim.